

CONTACT PERSON EMAIL DATE

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#### **RE-ADVERTISEMENT**

Job offer: Clinical Team Leader (fixed term full-time contract)

To support and strengthen Centre for Children in Vulnerable Situations (CCVS)-Uganda's clinical mental health services, we are recruiting an experienced Clinical Team Leader. The Clinical Team Leader will be supervising the clinical work and documentation performed by the Psychological Counsellors towards enhancing the psychological health of war-affected individuals, families and communities, supported by the Trust Fund for Victims (ICC).

#### **Background to CCVS-Uganda**

CCVS-International, a Belgian interuniversity cooperation, was erected in 2008 to conduct research on support for and wellbeing of formerly abducted children and war-affected children and their communities in Lira District. Three Belgian universities gave form to and took up the direction of this centre: Ghent University, Vrije Universiteit Brussel and the University of Leuven. CCVS-International's activities are structured around three central axes which are closely related to one another: (1) research studying the psychosocial wellbeing of persons living in vulnerable situations in the South; (2) support for persons in vulnerable situations in the South. Two psychosocial support centres have been established, one in Eastern DRCongo (Bunia) (CCVS-DRCongo) and one in Northern Uganda (Lira) (CCVS-Uganda); and (3) dissemination of good practices and scientific knowledge.

Since 2011, the International NGO, Centre for Children in Vulnerable Situations (CCVS)-Uganda has been promoting the mental health and well-being of children, youth, adults, their families and communities living in vulnerable situations in post-conflict Northern Uganda and, more specifically, in Lira, Oyam and Alebtong Districts. Currently, we are working in several communities, schools, Health Centres, Lira Main Prison and the Lira Regional Referral Hospital Mental Health Unit. Divergent working methods are used such as mental health sensitization, individual/couple/family/group psychotherapy, community dialogues, community therapy and play therapy. Also, CCVS-Uganda is involved in research and training of various stakeholders engaged in formal and informal psychosocial service delivery (e.g., social workers, teachers, community leaders and mobilizers) and cooperates in the radio programme "Healing Our Wounds" (Radio Wa). We aim to provide our services to all persons in need of mental health support irrespective of their ethnicity, religion or other orientations and beliefs.

For more information, please visit our website www.centreforchildren.be



# Job description, tasks and responsibilities

| TYPE OF                  | Full-time employee contract   |  |
|--------------------------|---|--|
| CONTRACT                 | • Fixed term: from September 21, 2020, to March 31, 2021  |  |
| DUTY STATION             | CCVS-Uganda office, Lira  |  |
| REPORTS TO/              | Executive Director  |  |
| SUPERVISED BY            | Project Officer   |  |
| WORK DIVISION            | <ul> <li>4/10 Clinical supervision and training of Psychological Counsellors</li> <li>3/10 Providing MHPSS services</li> <li>2/10 Clinical reporting and documentation</li> <li>1/10 Team meetings</li> </ul>   |  |
| TASKS & RESPONSABILITIES | Clinical supervision, capacity building and training of Psychological Counsellors:  Being the focal person for clinical work in the Organisation, in collaboration with your colleague Clinical Team Leader  Supervision and supporting of the clinical work of Psychological Counsellors in the field and at the office to enhance the quality of MHPSS services provided  Keeping up to date with new techniques and skills regarding MHPSS services  Capacity building and training of Psychological Counsellors  Preparing and organizing peer supervision sessions, clinical case supervision and supervision sessions organized by the Clinical Advisor  Work directly with the Clinical Advisor when required by the project Ensure link and coordination between MHPSS at CCVS-Uganda, and other TFV funded departments/sectors especially during referrals  Participate and represent MHPSS programmes, including at regular staff meetings, meetings with partners and donors, etc.  Providing MHPSS services:  Identification, assessment and mobilization of children, youth and adults in vulnerable, post-war situations with mental health challenges  Providing sensitization and psychoeducational activities on identified challenges by the clients, partnering communities, organisations and institutions  Providing individual, couple, family and group counselling to children, youth and adults  Follow-up and monitoring of clients and making referrals where necessary, and following up on these referrals |  |

- Assuring a basic and ethical attitude and approach that is in line with a collaborative and systemic-oriented approach regarding all professional activities in and out of the office
- Retaining strict confidentiality regarding all information of the organisation and its clients outside a professional context and/or the centre
- Helping to develop best practices regarding MHPSS services for waraffected children, youth and their natural support network
- o Participating and assisting in research undertaken by CCVS-Uganda or its partners in consent with the management (e.g. administering questionnaires, performing interviews, gathering success stories)
- Clinical reporting and documentation:
  - Keeping records and information on clients and activities of CCVS-Uganda, and drafting weekly reports
  - Safe custody and management of office files
  - Providing support in compiling the weekly reports from Psychological Counsellors
  - Following up on clinical issues arising in these reports and reporting administrative issues to the Project Officer
  - Providing support in drafting quarterly and annual project reports
  - Contribute to ensuring quality MHPSS documentation through support supervision

#### • Team meetings:

- Preparing topics to be discussed during team meetings
- Attending and participating in the weekly team meeting or spontaneous team meetings throughout the week

#### • Other responsibilities:

- Liaise and collaborate with existing government structures, local authorities and NGOs/CBOs in organizing MHPSS activities particularly as it relates to the mapping of services and the proper referral of clients with severe psychological problems who may be in need of MHPSS services, in collaboration with the Project Officer
- Being at any time (in and out of the office, and on and off duty) a good representative of CCVS-Uganda and the values it stands for to ensure the good image and reputation of CCVS-Uganda
- Providing support in the completion of various tasks necessary to enhance the work of CCVS-Uganda (e.g. radio programme, trainings, workshops)
- Open, fair and respectful communication to all staff members
- Being transparent, responsible and open in the financial duties assigned to you by the Project Officer and/or Accountant/HR



| 0 | Participating and assisting in the reception and guidance of    |
|---|---|
|   | volunteers, interns and visitors in consent with the management |
| 0 | Assisting in general cleanliness and orderliness of the office  |
| 0 | Taking good care of the property of the organisation            |
| 0 | Any other duties assigned by (a) competent officer(s)           |

### Qualifications, experience and competence required

- Master's Degree in Clinical Psychology or Counselling Psychology
- Demonstrated experience in providing MHPSS services to persons experiencing various mental health problems
- Demonstrated experience in mental health research projects in war-affected zones
- Experience with different MHPSS interventions, including proven experience in conducting facilitation of groups
- Demonstrated experience in supervising and coaching team members
- Experience with war-affected children, youth and adults is a plus
- Being conversant with the local language of the area is a plus
- Willingness to work in Acholi Sub-Region
- Strong (clinical) report writing skills
- Demonstrated ability to work with Microsoft applications such as Word, Excel and PowerPoint, and good ability to work online
- Must be in position to learn emerging technologies, such as Zoom, Skype, Kobo Collect, ODK and surveyCTO for communication, reporting and research purposes
- Good written English
- Being collaborative, proactive, ethical, transparent, responsible, flexible and open
- Excellent interpersonal skills and team spirit

#### What we offer

- Full-time employee contract from September 21, 2020, to March 31, 2021, with potential extension based on available funding and positive performance evaluation
- Gross monthly salary of UGX 3,626,000
- 10% employer NSSF contribution
- UAP health insurance (including psychotherapeutic support services) and Sanlam personal and group accident cover
- Breakfast and lunch during working days or lunch allowance in case of field activities
- Training opportunities on various MHPSS skills and techniques
- Monthly supervision by an experienced Clinical Advisor
- Dynamic team environment



## How to apply

All persons are encouraged to apply for this job offer irrespective of sex, ethnic group, religion, nationality, political orientation or other orientations and beliefs.

Please complete the entire application form (<a href="https://forms.gle/xAXbne7d5A3yX3qg8">https://forms.gle/xAXbne7d5A3yX3qg8</a>) before September 11, 2020 (5pm EAT).